

**NORTH CAROLINA STATE UNIVERSITY
DEPARTMENT OF MATHEMATICS**

MEMORANDUM

TO: Members of the Mathematics Department

FROM: A. Helminck and J. R. Griggs

SUBJECT: Flower Fund

It is time to make the annual contribution to the "Flower Fund." This is the arrangement recommended by a committee several years ago and adopted by the entire Department. This fund is used to (1) send flowers at the death of anyone in the immediate family (spouse, children, parents, spouse's parents) of any Department member (2) send flowers to hospitalized members of the Department and (3) send appropriate wedding gift for members of the Department or their children.

Recommended donations for the flower fund are: (any donation would be appreciated)

Faculty	\$12.00
Staff	\$10.00
Graduate Students	\$5.00

Our flower fund was used for the following reasons during the school year (September 2008 thru August 2009):

Flowers (hospital) – 6	Memorial Gifts – 1
Wedding Gifts – 3	Baby Gifts – 3
Funeral – 3	

Please give your monetary donation to Nicole Dahlke in 2108. Thank you for your contribution.

August 2009